

## INTERNATIONAL FESTIVAL FOOD BOOTH PARTICIPATION FORM

**Date: Saturday, August 21, 2021. Location: Holland Civic Center Place**

There is a general Festival Fee of \$100.00 (for-profit) and \$50 (non-profit, with 501(c)3 certification) payable to the City of Holland, International Festival of Holland. Please mail this application to the City of Holland International Festival, 270 S. River Avenue, Holland, MI 49423. We will provide 2, 8-Foot Tables (one for set up and the other for serving food). More information to follow in June.

**Organization Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**E-mail/Cell Phone:** \_\_\_\_\_

**(please provide best number to reach during the day).**

**Description of Organization: Please provide a short description of your organization for promotion materials:**

### **Type of Food and Proposed Menu (Requirement to participate)**

Each organization applying for a food booth must purchase a temporary food service license for this event by completing the Ottawa County Application. Submit the completed application at least 30 business days in advance of the event to the county's office for review and approval. There is a separate license payment to Ottawa County based on the following plan:

Temporary License Fee - \$208

Non-profit Fee - \$155 (with 501(c)3 certification)

Please follow this link for the application and information packet:

[https://www.miottawa.org/Health/OCHD/pdf/Temporary\\_Food\\_Establishment\\_Packet.pdf](https://www.miottawa.org/Health/OCHD/pdf/Temporary_Food_Establishment_Packet.pdf)

The license application must be sent with payment (preferably check or money order) to Ottawa County at 12251 James Street, Holland, MI 49424-9661. Food permit questions should be addressed to Ottawa County:(616) 393-5645, or Fax (616) 393-5643. If you have any questions, please reach out to Michael Marlowe, [mmarlowe@miottawa.org](mailto:mmarlowe@miottawa.org), or 616.393.5626. You may drop off your license application and pay with credit card, if needed.

On the day of the event, you are required to have the following stations, for the County Inspector food station inspection:

#### **Holland City Hall**

270 South River Avenue  
Holland, MI 49423

cityofholland.com  
info@cityofholland.com

P 616 355-1300  
F 616 355-1490



- Handwashing station
- Wash, rinse, sanitize area
- Food Probe Thermometer

**Please return this Participation Form to the International Relations Department, City of Holland, 270 S. River Avenue, Holland, MI 49423 with your general Festival Fee of \$50.00 for nonprofits and \$100.00 for-profit. Non-profits must send proof of your organization's 501(c)(3) status to receive non-profit rate.**

**A please Check should be payable to the City of Holland, International Festival of Holland. Please note, this payment is to secure your spot at the festival. A separate payment is due to Ottawa County with your application. You may e-mail questions related to the day of the event to [irc@cityofholland.com](mailto:irc@cityofholland.com). Please allow 48 hours for response.**

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